

BANK COMFORT LETTER (BCL) – Draft (On Buyer's Bank Letter Head)
(Including all details such as Address, Phone, Fax, E-Mail, etc.)

Bank Comfort Letter

Date: (Day, Month, Year)

To: Financial manager
AQUIS TRADING CC
55 13th street
Parkmore - 2010
South Africa

Dear Sir/Madam,

This is to confirm that our mutual clients (namely) maintain a banking account with us and is in good standing with our bank.

At their instructions we, (full name of the bank), with full authority and mandate hereby confirm that the said client is ready, willing and financially able to initiate the process of purchasing of (requested product quantity) metric tons of (product name) for the price of USD (product price per metric ton) during the next (duration of contract) month(s) / year(s) and for the total value of USD (total contract value) subject to the seller, completing the Sales & Purchase Contract.

We, (buyer's bank), confirm our ability to issue in due course and after the signing of the Purchase Contract, required (type of Letter of Credit) Letter of Credit (..... L/C) on behalf of our client and for the benefit of the seller, with full assurance for the full amount of the contract.

We certify that our client named above has sufficient funds and / or have credit facilities with our bank to complete the proposed transaction within the time period outlined in the above referenced contract.

Our client hereby gives authority to the seller to procure usual banker's references from our bank officer (full name of bank officer), whose direct phone number is _____

Yours truly,

Signed by a senior level bank officer: _____

Full name of the signatory: _____

Designation of the signatory: _____

Clients' Name as written in account: _____

Account No / IBAN: _____

Bank Telephone No: _____

Bank's Fax No: _____

Bank SWIFT / Sort Code: _____

Bank rubber stamp: _____